

Bachelor's Degree in Chemistry

Subject Guide

1. Information about the subject

SUBJECT	Bachelor Thesis		CODE	GQUIMI01-4-016
EDUCATIONAL OFFER	Bachelor's Degree in Chemistry	CENTER	Facultad de Química	
TYPE	Degree Final Project	N° TOTAL CREDITS	18.0	
PERIOD	Annual	LANGUAGE	Spanish English	
COORDINATORS/ES		EMAIL		
VALDES GOMEZ ALFONSO CARLOS		acvg@uniovi.es		
LECTURERS		EMAIL		
PEREZ MARTINEZ JULIO ANTONIO		japm@uniovi.es	(English Group)	
Presa Soto Alejandro		presaalejandro@uniovi.es		
Lavandera García Iván		lavanderaivan@uniovi.es		
LUAÑA CABAL VICTOR		vluana@uniovi.es		
Montes Bayón María		montesmaria@uniovi.es	(English Group)	
BORGE ALVAREZ JOSE JAVIER		jborge@uniovi.es		
Recio Muñiz José Manuel		jmrecio@uniovi.es	(English Group)	
GOTOR FERNANDEZ VICENTE		vicgotfer@uniovi.es		
VALDES GOMEZ ALFONSO CARLOS		acvg@uniovi.es	(English Group)	

2. Context

Royal Decree 1393/2007, of October 29, which regulates the management of official university education, establishes the obligation to carry out an End-of-Degree Work (hereinafter TFG). The aforementioned regulations state that the TFG must be carried out in the final phase of the curriculum and be oriented to the evaluation of the acquisition by the student of the competences associated with the Degree.

The University of Oviedo, in the exercise of its autonomy, has established its own rules regarding the TFG, which is contained in the Regulation on the Subject (Trabajo Fin de Grado, End of Degree Work) at the University of Oviedo, approved by the Governing Council (Consejo de Gobierno de la Universidad de Oviedo) held on June 28, 2012 (BOPA n.º 165 of July 17, 2012) and subsequently modified by the resolutions of the Governing Council of the University of Oviedo of October 14th of 2014 and January 20th 2017 (BOPA n.º 247 of 24-10-2014 and BOPA n.º 29 of 06-02-2017, respectively).

In compliance with the current regulations, the Degree in Chemistry includes the subject End of Degree in Chemistry (hereinafter TFG), which implies the student's autonomous and individual realization of a project, memory or study, in which it **demonstrates in an integrated way that he / she has acquired the competences of the Graduate Degree in Chemistry.**

The TFG will deal with topics related to the Degree in Chemistry, which allow to evaluate the learning results and competences of the Degree in Chemistry, and in accordance with the competences and learning outcomes acquired by the student in the training period prior to the completion of the work.

The student will perform the TFG under the supervision of an Instructor-Tutor, whose role will be to guide and advise the student during the work and the preparation of the corresponding report. Moreover, before the defense of the TFG reports, the instructor-tutor will prepare the corresponding evaluation report of the work done by each student.

In the Curriculum of the Degree in Chemistry, the TFG is a compulsory subject of the fourth course, of 18 ECTS (450 total hours), which are asymmetrically distributed between the two semesters (6 in the first and 12 in the second). The TFG work **is designed so that it can be developed and accomplished by the student, and later evaluated, in the temporal duration assigned to the subject.**

The degree of presenciality of the TFG is 10% (45 hours face-to-face), distributed in lectures (CEX), Group Tutorials (TG), Laboratory Practices

(PL) and Evaluation Sessions (SE).

The teaching of the subject TFG is assigned to the Departments of Physical and Analytical Chemistry and Organic and Inorganic Chemistry with headquarters in the Faculty of Chemistry (Agreement of the Faculty Board of 22-06-2012), which must be responsible for the tuition of students enrolled in the TFG.

The TFG will be grouped into four generic topics: Analytical Chemistry, Physical Chemistry, Inorganic Chemistry and Organic Chemistry. Each generic topic will be made up of specific TFG proposals, each of which will be carried out by a single student, except extraordinary circumstances, such as a high number of students enrolled in the subject.

In each generic topic, groups will be formed, each of them, for a maximum of ten students. Each of these groups will be assigned one or two instructors-tutors.

The instructor-tutors of each generic topic will be Doctors belonging to the area of knowledge whose name coincides with that of the specific subject matter. These tutors will perform the tuition tasks of all the students who perform the TFG in a certain generic topic. The set of instructor-tutors of the four generic topics compose **the Teaching Team of the subject**.

3. Requirements

The Regulation on the Subject of **Bachelor Thesis** (TFG) in the University of Oviedo, establishes, in its article 4, the requirements of enrollment on the subject:

1. The registration on the TFG will be carried out in the same terms as the rest of subjects or courses of the curriculum of the Degree.
2. Students can enroll in the TFG when they have a maximum of 72 ECTS left to complete the degree and must be enrolled in all the basic and compulsory credits that are left to finish.

Upon completion of the official enrollment period, the Dean will communicate to each of the Departments involved in the teaching of the subject the number of specific TFG that must be proposed. This number will be equal to the number of students enrolled in the subject in the corresponding academic year multiplied by 0.7 (Agreement of the Faculty Board of 22-09-2016). The distribution between areas will be

equitable.

Each Department will approve and send to the Administration of the Center the list of specific topics requested, as well as the name of the instructors-tutors of each generic topic.

The Teaching Commission of the Degree in Chemistry, by delegation of the Faculty Board, will evaluate the proposals presented by the Departments and will approve the definitive list of specific TFG offered.

On the first academic day of October of the corresponding academic year, the Center will make public on their [web page](#) the definitive list of topics offered, as well as the relation of Instructors-tutors of each generic topic. Additionally, the students enrolled in the TFG will receive a reminder by e-mail.

Within a maximum period of 10 calendar days, counted from the date of publication of the final list of subjects offered, enrolled students must request the assignment, in order of preference, **of a number of subjects offered equal to the number of students enrolled in the subject**. This process will be carried out using this [form](#).

The Teaching Commission of the Degree in Chemistry will be in charge of realizing the provisional proposal of student-subject, assuming, as much as possible, the preferences formulated by each student.

For the assignment of the different specific subjects, the Teaching Commission will rank the students according to the following protocol:

- The student who has passed all the basic, compulsory and optional credits of the first three years of the Degree in Chemistry will have preference.
 - In the event of a tie, the student with higher average grades (in base 10) in the academic record will have preference.
 - If a tie persists, the student who has obtained the highest number of honorary and outstanding registrations (matricula de honor and sobresaliente respectively) will be preferred and, if the tie is maintained, the one that has made the least number of extraordinary calls will be proposed.
 - If it is not possible to determine the order of preference with the indicated criteria, the allocation will be made by means of a raffle.

Before the first school day of November, the provisional list of adjudications will be made public, on the [website](#) of the Faculty of Chemistry. This list will be communicated to students enrolled in the subject by email to their institutional account at the University of Oviedo. The adjudications will be valid for two consecutive academic years, unless the student requests a new adjudication. Therefore, if the student does not pass the course in that academic year and enrolls in the following year, it will not be necessary to renew this adjudication, unless the student requests to

change it.

As of the date of publication of the provisional list of adjudications, a period of claims of five calendar days is established, which will be addressed to the Dean of the Faculty.

The Teaching Commission of the Degree in Chemistry will resolve the claims submitted, within five calendar days, and proceed to the publication of the definitive list of adjudications on the [website](#) of the Faculty of Chemistry. Any subsequent modification of the definitive list must be authorized and made public by the Teaching Commission of the Degree in Chemistry, previous common agreement between the students and the instructors affected.

4. Competencies and learning results

In the subject TFG the students must demonstrate that they have acquired the competences of the Degree in Chemistry, which enable them to start their professional development in the different fields of influence of Chemistry.

Therefore, the subject TFG does not have assigned a specific set of competences within the Curriculum of the Degree in Chemistry. In fact, the TFG is the means by which it is assessed whether the student has acquired, throughout his formative period in the Faculty, the competences characteristic of each of the subjects of the Curriculum, which together form the competences of the Degree in Chemistry.

According to the D of the Degree in Chemistry, the basic competences that must be evaluated in the subject TFG, are the following:

CB-1: To possess and to understand knowledge in Chemistry to the level established in the Plan of Studies of the Degree in Chemistry.

CB-2: Apply chemical knowledge to your work or vocation in a professional way and possess the skills that are usually demonstrated through the elaboration and defense of arguments and problem solving within the area of Chemistry.

CB-3: Gather and interpret relevant data, within the area of Chemistry, to issue judgments that include a reflection on social, scientific or ethical issues.

CB-4: To transmit information, ideas, problems and solutions of the chemical field to a specialized and non-specialized public.

CB-5: To develop those learning abilities necessary to undertake later studies in Chemistry with a high degree of autonomy.

This competence will be evaluated by the instructor-tutor during the accomplishment of the work and elaboration of the corresponding report and by the Evaluating Committee in the act of defense.

These competences are translated into the following **learning outcomes**:

R.1: Consult and use scientific information effectively. (CB-3)

R.2: Recognize and analyze new problems in the field of chemistry and plan strategies to solve them. (CB-2 and CB-5)

R.3: Prepare and present a report correctly both orally and in writing. (CB-4)

R.4: Demonstrate knowledge and understanding of the facts, concepts, principles and theories related to the subjects that make up the Degree of Chemistry and its application to problem solving. (CB-1)

R.5: Relate the fundamentals of analytical, spectroscopic and structural research techniques to their applications. (CB-1)

R.6: Recognize and assess risks in the use of chemicals and laboratory procedures, which involves safe handling of chemicals and standard chemical instrumentation. (CB-1)

R.7: Perform laboratory, analytical and synthetic practices, with scientific rigor in measure, in the operational procedure and in obtaining data. (CB-1 and CB-5)

R.8: To know and use, with safety and respect for the environment, laboratory techniques for the analysis, synthesis and characterization of chemical substances, including the necessary calculations and expressing the results in an appropriate manner. (CB-1)

R.9: Follow up of a chemical reaction by observing and measuring chemical properties, collecting the appropriate information and relating it to

the theoretical concepts on which it is based. (CB-1 and CB-5)

R.10: Obtain quality experimental results. (CB-5).

5. Contents

The TFG will be grouped into four generic topics: Analytical Chemistry, Physical Chemistry, Inorganic Chemistry and Organic Chemistry.

The TFG will be of a theoretical-practical nature and will be carried out in the facilities of the areas responsible for each of the generic topics. The student should carry out a bibliographic review of the topic, elaborate a detailed script of the procedure to be followed in carrying out the practical work, which will include the instrumentation to be used, as well as elaborate and defend in front of the corresponding Evaluation Committee a Report of the work done. All actions will be carried out under the tutelage of the corresponding instructor-tutor.

The TFG Report, which will have a minimum length of 15 pages and a maximum of 30 (Faculty Board Agreement 07-05-2014), will include at least the following aspects: Introduction and objectives; Experimental part; Discussion of results; Conclusions; Bibliography. As far as the bibliography is concerned, citations referring to information contained in websites should be separated from the rest of the citations (articles in journals, books) and constitute a distinct group (Faculty Board Agreement 07-05-2014).

In each of the official calls for defense of the TFG, the Administration of the Center will send an email to every student enrolled in the TFG, indicating the time period available to present the application to defend the TFG (tentatively, the deadline will be 15 days before the start of the period established for the defense of the TFGs in the exams calendar of the Faculty of Chemistry). The application will be presented through an online application developed by the Innovation Center of the University of Oviedo, which is available in the [Private Area](#) of the webpage of the Faculty. The correct completion of the application requires the upload to the online application, of the TFG Report and the payment letter corresponding to the payment of the defense concept, both in PDF format.

6. Methodology and working plan

The expository classes (CEX) will outline the guidelines to be followed for the preparation of scientific reports and presentations, as well as the resources available for bibliographic searches. In the first session the Teaching Guide of the subject will be presented and emphasis will be placed on the importance for the student to know its contents. For the development of the CEX, a single group of students will be organized,

unless that their number exceeds that stipulated by the University of Oviedo to form a new group in this type of teaching methodology.

The Group Tutorials (TG) will be done with all the students that integrate each one of the groups of a generic theme. In this teaching activity, the instructor-tutor of the group will guide the students in the bibliographic search regarding the subject assigned to each one, as well as exercise the tuition related to the elaboration and accomplishment of the work, and the preparation of the defense of the TFG. The TGs will have the following approximate temporal sequencing:

- *First TG session.* It will be conducted after the CEX (in the month of November). In this session the instructor-tutor will inform the students about the schedule of the work to be done, guide them about the resources and specific bibliographic sources of the corresponding generic topic that they will have to consult. The tutor will also attend the questions raised by the students regarding the topic of work, show them the facilities and infrastructures in which the work will be developed, and set a date for the next TG session.
- *Second TG session.* It will be held in the last school week of December. The students will inform by means of a brief oral presentation to the tutor and the rest of the students of the group, of the work done. The presentation must cover the bibliographic search related to the subject of the work, and the analysis that leads to the selection and prioritization of the compiled bibliographic material. In addition, the students will give the instructor-tutor, in electronic format, the proposal of a detailed script of the procedure to follow in the development of the work. They will also deliver, in the same format, the chapter of introduction and objectives corresponding to the final report of the work, that must collect the bibliographic background and the analysis done for the elaboration of the script. They will arrange a date for the next TG session.
- *Third TG session.* It will be held in the second week of February. The instructor-tutor will deliver to each student the evaluation report corresponding to this stage and comment with the students the proposals for improvement of the script and the chapter of introduction and objectives, guiding them towards its realization. They will arrange a date for the next TG session.
- *Fourth TG session.* It will be held in the last week of February. The students will submit the definitive script and make a brief presentation of their plan in front of the instructor-tutor and the rest of students of the group. The student will give the instructor-tutor a list with the reagents, laboratory material and equipment necessary to carry out the work. These lists will be supervised by the tutor, who will send them to the Department's Director responsible for the generic topic. The Department's Management will ensure that all necessary reagents, laboratory equipment and scientific equipment are available to the students on the day the practical work begins. They will arrange a date for the next TG session.

- *Fifth TG session.* It will be held in the last week of March. The student will submit to the instructor-tutor in electronic format, a written draft the work done and that will constitute the chapter of the experimental part of the final report. The student will make a brief oral presentation, in front of the instructor-tutor and the rest of the students in the group, of the proposal made. They will arrange a date for the next TG session.
- *Sixth TG session.* It will be held in the second week of April. The tutor will return to each student the evaluation report corresponding to the work done in the lab, and the chapter of the experimental part of the report, and will comment with the students the proposals of improvement of the written chapter. They will arrange a date for the next TG session.
- *Seventh TG Session.* It will be held in the second half of April. The student will submit to the Professor-tutor a written draft, in electronic format, of the chapters: discussion of results, conclusions and bibliography, of the final report of the work. In addition, they will make a brief oral presentation of the content of the report in front of the instructor-tutor and the rest of the students. They will arrange a date for the next TG session.
- *Eighth TG session.* It will be held in the first week of May. The tutor will deliver to each student the evaluation report corresponding to the work done in the elaboration of the chapters corresponding to discussion of results, conclusions and bibliography, and will comment with the students the proposals for improvement of the chapters evaluated, guiding them in their realization. They will arrange a date for the next TG session.
- *Ninth TG session.* It will be held in the second week of May. The students will deliver the final report of the Final Degree Work and give an oral presentation to the instructor-tutor and the rest of the colleagues of the group, in the format and time allocated to each presentation in the act of defense in front of the Evaluation Committee. They will arrange a date for the next TG session.
- *Tenth TG Session.* It will be held the first week of June. The instructor-tutor will deliver to each student the evaluation report corresponding to the work done in the preparation of the final report and in the presentation, and will comment with the students the suggestions for improvement of the chapters evaluated, orienting them in their realization.

The experimental part of the work will be done individually, and in the same period of time, by all students of each of the groups of a generic topic, and under the tutelage of the instructor-tutor. The practical sessions will be developed in the second half of March. The duration of the sessions will be agreed between the students and the instructor-tutor.

The Sessions of Evaluation (SE) will be held in front of the Evaluation Committee designated for this purpose for each generic topic.

TIME DISTRIBUTION		HOURS	%	TOTALS
Presencial	Expositive classes	5	1,1	45
	Laboratory Hours	15	3,3	
	Group tutorials	20	4,5	
	Evaluation sessions	5	1,1	
Non Presencial	Individual Work	405	90	405
TOTAL		450	100	450

7. Evaluation of the student's learning results

In order to guarantee objectivity and homogeneity in the evaluation processes of the students in the different groups that integrate the different generic themes, an evaluation protocol has been established for its application by both the instructor-tutor (*informe_tutor_quimica.pdf*) and the Evaluation Committee (*informe_tribunal_quimica.pdf*). These documents are included in the annexes to this Teaching Guide (Faculty Board Agreement 07-05-2014).

In all the transversal competences of the Degree in Chemistry, it seems evident that the CB-1 and CB-4 competences form the nucleus and the more substantial part of the TFG, which does not mean that the other competences of the Degree are not equally important, but its weight in the evaluation of the work done should not be the same. The weighting of the different transversal competences is included in the evaluation protocols mentioned above.

The final grade of the subject will be awarded by the Evaluation Committee taking into account the documentation submitted by the student, the presentation and defense of the work, and the report of the instructor-tutor, according to the evaluation criteria included in this Teaching Guide and in the accompanying annexes. Thus, 40% of the final grade will correspond to the instructor's evaluation report, which will not be vinculating, and the remaining 60% to the evaluation report of the Evaluation Committee (Faculty Board Agreement of 07-07-2015).

7.1 Evaluation by the Instructor-Tutor.

The Instructor-Tutor will evaluate the degree of acquisition of the competences of the Degree in Chemistry by the student following the protocol included in the file *informe_tutor_quimica.pdf*.

Once the process of tuition and evaluation is completed, the Instructor-Tutor of each generic topic will upload in the online application developed by the Innovation Center of the University of Oviedo, (available in the [Private Area](#) of the web page of the Faculty) the evaluation report of the students that have requested the defense of their TFG. An automatic reminder will be sent to the tutors once the period for the presentation of the reports by the students has finished.

7.2 Evaluation by the Evaluation Committee.

A different Committee will be constituted for each generic topic (Analytical Chemistry, Physical Chemistry, Inorganic Chemistry and Organic Chemistry). Each of these Committees will be formed by two professors of the Teaching Team of the subject, excluding the Instructors-Tutors responsible for the generic topic for which the Committee has been constituted and an external professor of the area of knowledge of the specific topic (Faculty Board Agreement 12-01-2018). To that purpose, the Directors of the Departments involved in the teaching of the TFG will communicate to the Dean, at the beginning of the academic year, the professors of each area of knowledge that will participate in the committees. As possible, the maximum number of reports to evaluate by each external professor should not exceed the number of ten.

The members of a Tribunal cannot belong, in its entirety, to the same Area of Knowledge.

It is the responsibility of the Dean of the Faculty to designate the members of each Committee, as well as the organization of its sessions. To this aim, for each Committee it will be established the day, time and place of the defenses of the TFG, within the margins established by the [exams calendar](#) of the Faculty, as well as the order of presentation of the works by the students, which will be ordered by alphabetical order of their first family name, for each committee. This information will be published on the [website](#) of the Faculty, approximately, a month before of the dates established in the exam calendar. In each Committee there will be a President and a Secretary. The criteria of professional category and senuiority will be used to appoint the president and the secretary.

Students should prepare a presentation, in electronic format, containing a summary and the most relevant aspects of the work done. This presentation will be presented, orally, by the student in front of the corresponding Evaluating Committee in defense of the elaborated Report, for a maximum time of fifteen minutes. Students will then answer questions raised by members of the Tribunal for a maximum of 20 minutes.

The defense of the TFG will be done by the students in public and in person. The Teaching Commission of the Degree in Chemistry may authorize remote defense in telematic form, provided the technical, administrative and economic conditions that allow its viability are met.

The dates for the realization of the defenses of the TFG, both in the ordinary and extraordinary call, are included in the academic calendar of the university for the current academic year.

In the presentation and defense of the report, the Evaluation Committee will evaluate and numerically qualify the degree of acquisition by the student of the competences of the Degree in Chemistry following the protocol set out in the file *informe_tribunal_quimica.pdf*.

Once the oral presentation and defense session is concluded, the Evaluation Committee taking into consideration the documentation presented by each student, the corresponding reports of the instructor-tutor (available at the online application) and the public presentation and defense of the works, will deliberate about the qualification of each TFG object of evaluation.

Since the CB-1 and CB-4 competences, evaluated by the committee, are those that have the highest percentages in the final weighting of the TFG score, it is **an indispensable condition to pass the subject that the qualification awarded to the competences CB-1 and CB-4 is equal to or greater than 5 out of 10.**

The Evaluation Committee of each generic topic will upload in the online application developed by the Innovation Center of the University of Oviedo, (available in the [Private Area](#) of the web page of the Faculty) the files *acta_tribunal_quimica.pdf* (individual document for each student) and *acta_tribunal_conjunta_quimica.pdf* (joint document). It is also necessary to upload the files *informe_tribunal_quimica.pdf* (three for each student, one for each member of the committee).

Each evaluating committee may propose a reasoned grant of the "Grade with Honors" (Matrícula de Honor) award to one or more of the TFG that have been evaluated and that have obtained a grade of 9 or higher. This motivation will have to include the innovative and excellence aspects that, in the opinion of the court, make the student worthy of the aforementioned mention. The number of these mentions may not exceed 5% of the students enrolled in the corresponding subject of the TFG in each academic year, unless the number of students enrolled is less than 20, in which case a single "Grade with Honors" may be granted. In the event that the number of proposals for "Grade with Honors" exceeds the number of mentions available, the Teaching Commission of the Degree in Chemistry, based on the reports / assessment matrices of the different courts and, if necessary after hearing the opinion of the presidents of the different committees, will decide on the allocation of these mentions.

The Administration of the Center, using the online application, will send to all the students evaluated the file *acta_tribunal_conjunta_quimica.pdf* (joint document), once it has been filled by the committee.

The Secretary of the Center will publish in SIES the provisional grades the before the third school day after the last defense session.

8. Resources, bibliography and complementary documentation

All the bibliographic resources and the accesses to the existing databases in the Faculty of Chemistry and in the Departments with headquarters in the Faculty building, will be at the disposal of the students enrolled in the subject.

Annexes

- *informe_tutor_quimica.pdf*
- *informe_tribunal_quimica.pdf*
- *acta_tribunal_quimica.pdf*
- *acta_tribunal_conjunta_quimica.pdf*

If the Instructor-Tutor, or any member of the Committee, does not have a certified electronic signature that authenticates the digital identity, it will be necessary to print those files, sign them and scan them in order to deposit them in the application.

